

Your Position

Your job	Principal Advisor Transport Planning
Your group	Infrastructure
Your team	Transport
Your manager	Manager Transport, Julian Emeny
Your base	Council premises within Porirua

What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

How we work together:

- Whakakotahi - Team up
Mā te mahi tahi e puta ai he hua ki tō tātou hapori
Together we make a difference for our community
- Mahi Atamai - Work smart
Ka whakapātari i a tātou anō kia pai ake ai ngā hua
We challenge ourselves to do things better
- Whakatinanatia - Make it happen
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga
We use our energy and skills to get things done

Your team's purpose

The Infrastructure group comprises four teams: Parks, Transport, Water Services and Waste. The Group is responsible for a significant portion of the Council's customer interactions and budget spend as people work, live and play in Porirua.

The Transport business unit comprises three teams; Maintenance and Delivery, Engineering and Compliance and Asset Planning. The business unit is responsible for a significant portion of the Council's customer interactions and budget spend to deliver a transport network that supports people as they work, live and play in Porirua.

Your purpose

The Principal Advisor Transport Planning role is to:

- shape and advance Porirua City Council's transport policies and strategic initiatives.
- develop strategies and plans advancing our city's interest in regional transport development and link transport with sustainable land use.
- represent Porirua at regional forums, advocate for the city's transport interests, and support the development and implementation of regional and local transport strategies.
- act as a key liaison across internal teams and regional partners, ensuring alignment with national frameworks such as the Regional Land Transport Plan (RLTP), National Land Transport Plan (NLTP), and the transition to the One Network Framework (ONF).

Who you'll be working with

Your direct reports	• None
Your indirect reports	• None
External people and groups	• Contractors, consultants and suppliers • Waka Kotahi NZ Transport Agency • Government, public organisations • Members of the public and customers • Other local authorities • Industry groups • Ngāti Toa Rangatira
Internal people and groups	• Executive Leadership Team, managers and staff at all levels of the organisation

Your responsibilities

What you'll do	How you'll do it
Leadership	• serve as a member of the Transport Leadership Team, contributing to strategic decision-making, planning, and overseeing the effective operation of transportation services. • lead advocacy efforts for Transport by promoting the organisation's interests, engaging stakeholders, and representing our transportation initiatives both internally and across the regional community to ensure support and continuous improvement.
Operational Delivery	• shape and develop the Porirua City Council Transport Strategy • provide regional Advocacy & Policy Development for Porirua City • promote Porirua City Council's interests at regional forums and advocacy platforms, including TAG and related sector groups • support strategic initiatives and providing technical input into Council's land transport planning and funding bids, including the RLTP, NLTP, and transition to the ONF. • represent Council at the Road Efficiency Group (REG) or sub-groups, as required. • advocate and endorse the city's interests to secure funding, projects, and strategic advice and information to the Chief Executive, General and other Managers when requested or as required to effectively meet the Group functions • working collaboratively to meet shared objectives by gaining trust and support of project managers; actively seeking views, experiences, and opinions of others and by working co-operatively across both the transport team and council. • liaise with the planning and strategy sections of Council providing technical input to ensure outcomes meet transport objectives. • direct high-level operational functions such as transport network planning, policy updates, and stakeholder engagement. • lead the development, review, and implementation of local transport regional policies, e.g. Transport Encroachment Policy professionally collaborate with internal teams (Strategy, Climate Resilience, Parking, Policy, Operations) to ensure cohesive planning and delivery e.g. Parking Policy, Harbour Accord commitments • provide technical support for the coordination of transport strategic projects, funding applications, and community engagement efforts. • provide expert input into transport related policy updates, project planning, and reporting processes across council.
Relationship Management	• establish and maintain close working relationships with internal and external stakeholders, ensuring that relationships with all key stakeholders and staff are professional, positive and constructive.
Corporate Responsibilities	• build commitment of our vision, strategic directions, values and services • willingly undertake any duty required within the context of the position • adhere to our Code of Conduct • undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event.

Your skills, experience and qualifications

It's essential that you have:	• a bachelor level qualification in transport planning or a related field, or equivalent experience • several years' experience working in the transport field operating at a senior to principal level • proven experience in policy development, regional advocacy, and strategic planning. • demonstrated ability to work independently, proactively, and collaboratively. • understanding and knowledge of transport planning and funding, resource planning policies and local government processes (and legislative processes) • strategic thinking, including ability to apply intervention logic to new initiatives; and, to develop and apply frameworks for making trade-offs between competing priorities • a high level of oral and written communication skills • a strong relationship management focus that inspires trust and confidence and builds productive relationships with stakeholders as well as decision-makers (both internally and externally) • excellent analytical, conceptual thinking and problem solving and resolving issues • a customer focus • a high level of integrity • current full unrestricted New Zealand drivers' licence • an ability to work effectively as a member of a dynamic team and contribute to the effective performance of the Transport team • understanding and commitment to Treasury's Better Business Case process • understanding and commitment to health and safety in the workplace • understanding and commitment to diverse workplaces • understanding and commitment to the Treaty of Waitangi and bicultural issues
It'd be great if you also have:	• chartered Professional Engineer qualifications or similar • post-graduate (i.e. Masters or Doctorate level) qualification in transport planning or a related field, or equivalent experience • a working knowledge of relevant legislation such as the RMA • local body roading experience • an understanding of NZTA funding mechanisms and systems • knowledge of transport modelling software • political astuteness

Last updated September 2026



Porirua City Council supports an inclusive and welcoming environment and is a member of Te Uru Tāngata, Centre for Workplace Inclusion.