

## Your Position

<b>Your job</b>	<b>Serviceperson (Litter) Kaituku Ratonga (Rāpihi)</b>
<b>Your group</b>	<b>Infrastructure</b>
<b>Your team</b>	Parks
<b>Your manager</b>	<b>Team Leader Litter, Hazel Parata</b>
<b>Your base</b>	Council premises within Porirua

## What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

### Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

### How we work together:

- Whakakotahi - Team up  
Mā te mahi tahi e puta ai he hua ki tō tātou hapori  
Together we make a difference for our community
- Mahi Atamai - Work smart  
Ka whakapātari i a tātou anō kia pai ake ai ngā hua  
We challenge ourselves to do things better
- Whakatinanatia - Make it happen  
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga  
We use our energy and skills to get things done

## Your team's purpose

The Infrastructure group comprises four teams: Parks, Transport, Water Services and Waste. The Group is responsible for a significant portion of the Council's customer interactions and budget spend as people work, live and play in Porirua.

The Parks team is a high performing, multifunctional team responsible for a wide range of business outputs. We provide outdoor sport, recreation and play opportunities, protect and enhance our natural environment and work in partnership with our sporting, recreation and environmental communities.

## Your purpose

The Serviceperson (Litter) role is to:

- ensure the cleanliness of shopping centres and suburban streets are maintained to an acceptable standard.

## Who you'll be working with

Your direct reports	<ul style="list-style-type: none"><li>• None</li></ul>
Your indirect reports	<ul style="list-style-type: none"><li>• None</li></ul>
External people and groups	<ul style="list-style-type: none"><li>• Members of the public and retailers</li></ul>
Internal people and groups	<ul style="list-style-type: none"><li>• Managers and staff at all levels of the organisation</li></ul>

## Your responsibilities

What you'll do	How you'll do it
Operational Delivery	<ul style="list-style-type: none"> <li>• Cleaning of suburban shopping centres</li> <li>• Collection and disposal of litter from suburban streets</li> <li>• Ensure cleanliness and operation of litter bins is maintained</li> <li>• Empty litter bins and replace liners within the Porirua area within scheduled cycles</li> <li>• Collection of loose litter from streets, parks, reserves and other public places</li> <li>• Reports and assist with deterring and cleaning up after illegal dumping</li> <li>• Remove miscellaneous litter, dead animals, unofficial refuse bags, and sundry material as required</li> <li>• Assist in the preparation of activities by providing support to community clean up events</li> <li>• Provide support and guidance to various groups during community clean-ups</li> <li>• Operate litter trucks and equipment safely and efficiently</li> </ul>
Relationship Management	<ul style="list-style-type: none"> <li>• Establish and maintain close working relationships with internal and external stakeholders, ensuring that relationships with key stakeholders are professional, positive and constructive</li> </ul>
Corporate Responsibilities	<ul style="list-style-type: none"> <li>• Willingly undertake any duty required within the context of the position</li> <li>• Adhere to our Code of Conduct</li> <li>• Undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event</li> </ul>

## Your skills, experience and qualifications

It's essential that you have:	<ul style="list-style-type: none"> <li>• Ability to work both independently and within a team</li> <li>• Ability to use initiative for unplanned work</li> <li>• Ability to liaise with retailers and the public</li> <li>• Hold a full class1 New Zealand drivers licence</li> <li>• The ability to operate light trucks (GVM of less than 6000kgs)</li> <li>• Familiar with relevant Health &amp; Safety practices</li> <li>• Able to meet physical demands of job such as lifting, bending, and walking for extended period of time.</li> <li>• Understanding and commitment to health and safety in the workplace</li> <li>• Understanding and commitment to diverse workplaces</li> <li>• Understanding and commitment to the Treaty of Waitangi and bicultural issues</li> </ul>
It'd be great if you also have:	<ul style="list-style-type: none"> <li>• Class 2 New Zealand drivers' licence</li> <li>• Previous experience in a similar role</li> <li>• An enjoyment of early morning starters and weekend/public holiday work as required</li> <li>• Enjoy working outdoors in varying weather conditions.</li> </ul>

Last updated September 2025



Porirua City Council supports an inclusive and welcoming environment and is a member of Diversity Works.