

Your Position

Your job	Manager Māori Strategy Pou Matua Rautaki Māori
Your group	Community and Partnerships
Your team	Māori Strategy
Your manager	General Manager, Community and Partnerships, Reuben Friend
Your base	Porirua

What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

How we work together:

- Whakakotahi - Team up
Mā te mahi tahi e puta ai he hua ki tō tātou hapori
Together we make a difference for our community
- Mahi Atamai - Work smart
Ka whakapātari i a tātou anō kia pai ake ai ngā hua
We challenge ourselves to do things better
- Whakatinanatia - Make it happen
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga
We use our energy and skills to get things done

Your Group's purpose

Community & Partnerships purpose is to:

- lead Council's strategic initiatives that support and manage business and commercial growth
- strengthen strategic relationship management for Council and maintain oversight of the partnership with Ngāti Toa Rangatira
- lead the Council's partnership approach with key stakeholders and community groups
- deliver community services, including library, recreation and cultural services
- coordinate and promote the democratic processes of the Council.

Māori Strategy team's purpose

Māori Strategy team purpose is to:

- Ensure the strategic priority to partner with Ngāti Toa Rangatira in all we do.
- Implement and oversee the Porirua City Māori Strategy *Maungaroa 2050*.
- Manage the delivery of the *Maungaroa 2050* activity plan.
- Provide high level strategic advice on kaupapa Māori to the General Manager Community and Partnerships regarding Porirua City plans, policies and work programmes.
- Provide advice to Porirua City teams on strategies including Growth, Climate, Harbour, Housing, Transport, Play, Economic Development, Ola Kamataga (Pacific), Children and Young People, Marketing and Engagement, Welfare and Emergency Management.
- Work with individuals, groups and government departments to support and deliver projects in line with support of Council's Māori strategy and work programme.
- Support and promote democratic engagement and processes with Māori communities.
- Bring to life the vision for Porirua City as a great place to work, live and play.

Your purpose

The Manager Māori Strategy role is to:

- Scope resourcing and internal capacity for effective kaupapa Māori outcomes.
- Identify priority kaupapa Māori work programmes for Porirua City.
- Foster enduring relationships with mana whenua, iwi authorities, hapū and whānau members.
- Manage strategic relationships with external stakeholders engaged in kaupapa Māori.
- Lead consultation on the social, environmental, and economic aspirations of Porirua City.
- Deliver strategic advice, reports and policy to the Executive Leadership Team and City Council.

Who you'll be working with

Your direct reports	<ul style="list-style-type: none">• Direct reports will be incorporated in time as part of the Māori Strategy
Your indirect reports	<ul style="list-style-type: none">• none
External people and groups	<ul style="list-style-type: none">• Ngāti Toa Rangatira Iwi• Te Rūnanga o Toa Rangatira officers• Te Āhuru Mōwai officers• Local Māori mātāwaka groups• Iwi organisations• Government, public organisations and business• Members of the public and community organisations• Other local authorities

	<ul style="list-style-type: none"> • Contractors, consultants and suppliers • Industry groups
Internal people and groups	<ul style="list-style-type: none"> • Executive Leadership Team, managers and staff at all levels of the organisation • Mayor, Councillors, Council and Council committees

Your responsibilities

What you'll do	How you'll do it
Strategic & Operational Planning	<ul style="list-style-type: none"> • Scope staffing and resourcing requirements to build internal capacity to deliver effective kaupapa Māori outcomes. • Develop and implement Council's kaupapa Māori strategic plans, policies and work programmes • To provide advice and expertise for the Council's partnerships with Ngāti Toa Rangatira and local Māori mātawaka groups • Contribute to the development of specific projects, partnership issues and policy across Council as they relate to our Māori strategy and work programme • Develop a Council wide programme of capability-building around effectively working with tangata whenua and fulfilling the council's responsibilities under Te Tiriti o Waitangi • Contribute to the development of strategy and policy on community development, social/community investment, and children and young people as it relates to Māori • Lead oversight of Porirua City's strategic partnership with Ngāti Toa Rangatira • Develop and manage strategic relationships to maximise collaboration opportunities with Ngāti Toa Rangatira, local Māori groups and iwi organisations • Assist with the development and implementation of Council engagement and consultation strategies and plans as they relate to whānau, hapū and iwi • Contribute to the development of plans and budgets for the Community and Partnerships team to meet the key areas of your responsibilities
Operational Delivery	<ul style="list-style-type: none"> • Prepare reports for Council and provide high level strategic advice to the General Manager Community and Partnerships and ELT • Provide expert advice and support across the spectrum of Council roles and teams regarding the delivery of Council's strategic priorities as they relate to whānau, hapū and iwi • Work with individuals, groups and government departments to deliver specific partnership projects in support of Council's Māori strategy and work programme • Lead and support Council's engagement and consultation processes with Ngāti Toa Rangatira and local Māori groups • Support and develop internal training initiatives for enhanced capacity and competency with te reo Māori me ōnā tikanga for internal teams • Support and develop external initiatives to celebrate and promote Māori language and culture across the city • Provide advice, expertise and support to engagement and consultation processes with Ngāti Toa Rangatira and local Māori across Porirua

	<ul style="list-style-type: none"> • Deliver the internal and external engagement associated with the Ngāti Toa Rangatira/Porirua City Ahurea and Taiao bi-monthly hui, including hui attendance and delivery of actions • Support appropriate projects across Council teams and those pertinent to Ngāti Toa Rangatira and local Māori groups that arise through the Long-Term Plan and Annual Planning processes and Council • Co-Chair with the Senior Advisor Partnerships – Pacific, the Māori and Pacific Officer Network (MPON) and deliver the bi-monthly hui • Work with individuals, groups and government departments to deliver specific partnership projects within the context of Council’s Māori strategy and work programme • Support specific work of the City Partnership team and wider Council including Harbour Strategy, Housing Strategy, Economic Development Strategy, Village Planning, Children and Young People, Welfare and Emergency Management • Build and assist community-led collaboration with government agencies • Facilitate strong relationships between Council and community groups, in particular Māori groups and communities • Conduct research in the community, where required, and contribute to research projects being undertaken by the Council where community input is necessary • Support the Welfare Function at Council during a civil defence emergency including working from the Emergency Operation Centre as required in support of Māori communities • Organise training and provide guidance or advice to Council staff on matters pertaining to Māori knowledge language and protocols
Relationship Management	<ul style="list-style-type: none"> • Establish partnership relationships with Ngāti Toa Rangatira, local Māori mātāwaka groups, iwi organisations and other stakeholders to ensure the obligations under Te Tiriti o Waitangi are met • Identify, develop and facilitate strong relationships and connections between Council and Māori across Porirua City • Establish and maintain close working relationships with internal and external stakeholders and groups, ensuring that relationships with key stakeholders are professional, positive, and constructive • Represent Council and the Community and Partnerships Group at appropriate conferences, seminars and other events. This may include a requirement to attend events outside normal working hours. • Participate in the Diversity and Inclusion Committee • Contribute to the Council Māori/Pacific network group
Corporate Responsibilities	<ul style="list-style-type: none"> • Build commitment of our vision, strategic directions, values and services • Willingly undertake any duty required within the context of the position • Adhere to our Code of Conduct • Undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event

Your skills, experience and qualifications

<p>It's essential that you have:</p>	<ul style="list-style-type: none"> • A minimum of five years' experience in Local or Central Government with a relevant Local Government legislation • Experience in the design, development and implementation of strategies, initiatives and programmes within a public sector setting • Understanding and commitment to Te Tiriti o Waitangi and Tikanga Māori • Competency with te reo me ōnā tikanga Māori • Significant experience in the delivery of programmes to communities • Ability to work independently and take initiative within the scope of assigned projects and areas of responsibility • Highly developed stakeholder engagement skills • Demonstrated skills in building strong effective partnerships and relationships within and across teams and organisations • Excellent interpersonal and communications skills • Experience working as the interface between elected members, the community and other stakeholders • Highest standards of conduct and probity • Understanding and commitment to health and safety in the workplace • Understanding and commitment to diverse workplaces
<p>It'd be great if you also have:</p>	<ul style="list-style-type: none"> • Working knowledge and understanding of the Resource Management Act 1991, the Local Government Act 2002 • Relevant tertiary qualification • Contract and financial management experience

Last updated February 2025



Porirua City Council supports an inclusive & welcoming environment & is a member of Diversity Works.