

Your Position

Your job	Gardener Kaimahi Māra
Your group	Infrastructure
Your team	Restoration
Your manager	Team Leader Horticulture, Peter Sullivan
Your base	Porirua

What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

How we work together:

- Whakakotahi - Team up
Mā te mahi tahi e puta ai he hua ki tō tātou hapori
Together we make a difference for our community
- Mahi Atamai - Work smart
Ka whakapātari i a tātou anō kia pai ake ai ngā hua
We challenge ourselves to do things better
- Whakatinanatia - Make it happen
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga
We use our energy and skills to get things done

Your team's purpose

Your team's purpose

The Infrastructure group comprises four teams: Parks & City Services, Transport, Water Services and Waste. The Group is responsible for a significant portion of the Council's customer interactions and budget spend as people work, live and play in Porirua.

The Parks team is a high performing, multifunctional team responsible for a wide range of business outputs. We provide outdoor sport, recreation and play opportunities, protect and enhance our natural environment and work in partnership with our sporting, recreation and environmental communities.

Your purpose

The Gardeners' role is to:

- work as part of a team; responsible for the maintenance and development of gardens and horticulture activities throughout the city

Who you'll be working with

Your direct reports	<ul style="list-style-type: none">• None
Your indirect reports	<ul style="list-style-type: none">• None
External people and groups	<ul style="list-style-type: none">• Members of the public and community organisations• Customers and residents associations
Internal people and groups	<ul style="list-style-type: none">• Managers and staff at all levels of the organisation

Your responsibilities

What you'll do	How you'll do it
Operational Delivery	<ul style="list-style-type: none"> • Maintain all designated plantings and garden areas to a high standard • Assist the team to carry out the annual bedding changeovers in the autumn and spring • Maintain gardens and shrubbery in Parks • Vegetation and weed control around parks and gardens by chemical or mechanical means • Provide friendly, positive and professional customer service excellence at all times. • Ensure all checklists are completed as required • Meet regular deadlines of all administration including time sheets, work schedules, vehicle maintenance forms, annual leave and wellness forms. • Remove rubbish from PCC maintained land
Relationship Management	<ul style="list-style-type: none"> • Establish and maintain close working relationships with internal and external stakeholders, ensuring that relationships with key stakeholders are professional, positive and constructive
Corporate Responsibilities	<ul style="list-style-type: none"> • Willingly undertake any duty required within the context of the position • Adhere to our Code of Conduct • Undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event

Your skills, experience and qualifications

It's essential that you have:	<ul style="list-style-type: none"> • Possibly a sub-qualification (e.g. pre-employment course from polytechnic) or currently training in Amenity Horticulture • In lieu of above at least 3 years practical experience in gardening or a related field of amenity horticulture • Class 2 Drivers Licence • Growsafe • Ability to work as part of a team • Reliable and dependable • High levels of initiative • Capacity for hard work • Understanding and commitment to health and safety in the workplace • Understanding and commitment to diverse workplaces • Understanding and commitment to the Treaty of Waitangi and bicultural issues
It'd be great if you also have:	<ul style="list-style-type: none"> • Basic Temporary Traffic Management (TC)

Last updated March 2023



Porirua City Council supports an inclusive and welcoming environment and is a member of Diversity Works.