

Your Position

Your Job	Team Leader Biosecurity Kaiārahi Roopū Whakamātaki
Your Group	Infrastructure
Your Team	Parks
Your Manager	Manager Restoration
Your Base	Porirua

What's most important to us

Porirua City is our place. A great place to live, work and raise a family. We want everyone to feel welcome, whether they are visiting, living or working here.

Our strategic priorities are to:

- Commit to the health of Te Awarua-o-Porirua Harbour and its catchment through investment, advocacy and regulation
- Build towards a low carbon city and proactively address the challenges of climate change
- Create thriving communities where everyone can be safe and healthy – at home, work or play
- Keep tamariki and rangatahi at the heart of our city

How we work together:

- Whakakotahi - Team up
Mā te mahi tahi e puta ai he hua ki tō tātou hapori
Together we make a difference for our community
- Mahi Atamai - Work smart
Ka whakapātari i a tātou anō kia pai ake ai ngā hua
We challenge ourselves to do things better
- Whakatinanatia - Make it happen
Mā te whakapeto ngoi, me ngā pūkenga e tutuki ai ngā whāinga
We use our energy and skills to get things done

Your group & team purpose

The Infrastructure group comprises four teams: Parks, Transport, Water Services and Waste. The Group is responsible for a significant portion of the Council's customer interactions and budget spend as people work, live and play in Porirua.

The Parks team is a high performing, multifunctional team responsible for a wide range of business outputs. We provide outdoor sport, recreation and play opportunities, protect and enhance our natural environment and work in partnership with our sporting, recreation and environmental communities.

Your purpose

The Team Leader Biosecurity role is to:

- design and deliver coordinated and collaborative actions that aim to eliminate the risk from pest plants and pest animals in Porirua.

Who you'll be working with

Your direct reports	<ul style="list-style-type: none">• Biosecurity Ranger x2
Your indirect reports	<ul style="list-style-type: none">• None
External people and groups	<ul style="list-style-type: none">• Members of the public and community organisations• Residents Associations• Pest Free Porirua• Contractors, training organisations• Ngāti Toa Rangatira• Other local authorities
Internal people and groups	<ul style="list-style-type: none">• Executive Leadership Team, managers, and staff at all levels of the organisation

Your responsibilities

What you'll do	How you'll do it
Operational Delivery	<ul style="list-style-type: none"> • Deliver implementation of pest plant and animal control across the city. • Deliver delegated aspects of Biodiversity Strategy. • Apply best practice principles across all programmes to deliver high quality plant and animal pest control. • Provide guidance and maintain oversight of monitoring and auditing programmes for pest plants and animals. • Assist Council in fulfilling its Resource Management Act duties and functions relating to our indigenous biodiversity, including providing technical advice on resource consents, enforcement matters and District Plan changes. • Collaborate with and support GWRC Biosecurity Officers to align programmes of work. • Update ArcGIS on pest plants • Prepare, plant and maintain revegetation areas. • Provide friendly, positive and professional customer service excellence at all times. • Actively participate in relevant training and development for your personal and professional development. • Undertake special projects and tasks as requested by the Manager Restoration. • Take responsibility for your work environment, identify hazards and risks and ensure they are addressed. • To care for and maintain to a high standard all mechanical plant and equipment
Relationship Management	<ul style="list-style-type: none"> • Establish and maintain close working relationships with internal and external stakeholders, ensuring that relationships with key stakeholders are professional, positive and constructive. • Work alongside the Parks Volunteer Advisor to develop and implement a programme to meet training needs of volunteers undertaking plant and animal pest control.
Health and safety	<ul style="list-style-type: none"> • Understand and apply health, safety and risk management in accordance with Council's risk management framework and relevant legislation. • Take responsibility for your work environment; identify, assess, and manage hazards and risks to ensure they are addressed. • Encourage and support the identification, assessment, management, reporting and monitoring of hazards and risks to ensure they are addressed. • Recognise when to escalate issues. • Take reasonable care that what you do or don't do does not adversely affect the health and safety of other people. • Take reasonable care of your own health, safety, security, and wellbeing. • Ensure all health, safety and security incidents are reported. • Encourage others to report health and safety incidents and risks. • Cooperate with any reasonable workplace health and safety policy or procedure. • Comply with any reasonable instructions given.

Corporate Responsibilities	<ul style="list-style-type: none"> • Build commitment of our vision, strategic directions, values and services. • Willingly undertake any duty required within the context of the position. • Adhere to our Code of Conduct. • Undertake civil defence and emergency management tasks as directed including participation in pre-event training and rostered duties during an emergency event.
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Your skills, experience, and qualifications

It's important that you have/are:	<ul style="list-style-type: none"> • A qualification in Ecology, Conservation, Biodiversity, Biosecurity or land management or equivalent experience. • Recent experience in a similar role. • Demonstrated knowledge of best practice in pest, plant and animal control. • Proven effective leadership experience. • A NZ unrestricted Full drivers' licence. • A Growsafe Certification. • A current first aid qualification. • Demonstrated experience to safely and efficiently operate small plant and machinery. • The ability to meet the physical demands of the role. • Experience with dealing with customers/members of the public • Good interpersonal skills • Good general IT skills • The ability to work successfully independently and as part of a team • A methodical and detailed approach to the way you work • Understanding and commitment to health and safety in the workplace • Understanding and commitment to diverse workplaces • Understanding and commitment to the Treaty of Waitangi and bicultural issues
It'd be great if you also have/are:	<ul style="list-style-type: none"> • Wheels & Tracks endorsement • Experience in working with ArcGIS

Last updated October 2024



Porirua City Council supports an inclusive and welcoming environment and is a member of Diversity Works.